

ADVISING STUDENT PROFILE

1. Login to the [MyUTRGV](#) portal using an approved web browser.
2. Select the Application *ASSIST*.
3. Click on **Advising Student Profile**.

Faculty and Advising Services



Hello Professor X.,

This is the entry page for Banner Faculty and Advisors. From here, you can navigate to the following pages using the Banner menu on the header (Alt+M) depending on your role at the institution:



Faculty Grade Entry

Submit your final grades and view previous terms.



Faculty Class List

View your classes and rosters, export or print your class rosters, view your class waitlist, email your class, view profile and academic records of students in your classes.



Advising Student Profile

Advisors can search for students, view student curriculum data, prior education and test scores, run a degree evaluation, create advising plans, and view student academic records.



Faculty Attendance Verification

Verify official census date attendance for their classes.

If you have any questions, please email the registrar@utrgv.edu.

4. Select a term and search by one of the options, then click on **View Profile**.

Advisee Search

Change term, search for a student, or view your advisee listing

Term
Summer I 2021

View advisee listing, or search by

☒ Student ID
☐ Student Email
☐ Student Name

Student ID
20435466
Brownsville Vaquero

[View Profile](#) [View My Advisee Listing](#)

- a. Search by student's ID.

Student ID

- b. Search by student's UTRGV Email.

Student Email

- c. Search by student's name by following the noted format.

Student Name

Search

Please enter 3 more characters


To search for a student enter their name: Last, First Middle e.g. Smith, John Martin

5. The Student Profile landing page is now displayed for the student.

Advising • [Advisee Search](#) • [Student Profile](#)

Student Profile - Brownsville Vaquero

Term: Summer I 2021 | Standing: Good Standing, as of Fall 2019 | Overall Hours: 0 | Overall GPA: 0.00 | Registration Notices: 4 | Holds: 2



Brownsville Vaquero

Bio Information

Email: brownsville.vaquero@utrgv.edu
 Phone: Not Provided
 Gender: Male
 Date of Birth: 03/01
 Ethnicity: Hispanic or Latino
 Race: White
 Citizen: Yes
 Citizenship: United States Citizen
 Emergency Contact: Vaquero, Edinburg
 Emergency Phone: Not Provided

General Information

Level: Undergraduate
 Class: Senior
 Status: Active
 Student Type: Continuing
 Residency: Resident
 Campus: Not Provided
 First Term Attended: Fall 2017
 Matriculated Term: Not Provided
 Last Term Attended: Spring 2021
 Leave of Absence: Not Provided

Graduation Information
 Graduation Applications: [Active\(1\)](#)

Advisors
 Advisors are not assigned for the selected term.

CURRICULUM, HOURS & GPA

Primary | Secondary | Hours & GPA

Degree: Bachelor of Science
 Study Path: Not Provided
 Level: Undergraduate
 Program: Environmental Sciences
 College: Sciences
 Major: Environmental Sciences
 Department: Multidisciplinary Sciences
 Concentration: Environment and Society
 Minor: Political Science
 Concentration: Not Provided
 Admit Type: Standard
 Admit Term: Fall 2019
 Catalog Term: Fall 2019

REGISTERED COURSES


| Course Title | Details | CRN | Hours | Registration Status | Instructor |
|-----------------------|---------------|-----------------------|-------|-------------------------|--------------------------------|
| General Biology I | BIOL 1406 01 | 60572 | 4 | Web Registered | Not assigned |
| General Biology I Lab | BIOL 1406 A | 60575 | 0 | Web Registered | Not assigned |
| TX Gov & Pol | POLS 2306 ... | 64011 | 0 | Wait Listed - NOT EN... | Esteban Martin |

Total Hours | Registered Hours: 4 | Billing Hours: 4 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 18

The following list will show what is displayed in the Student's Profile.


- Student's picture will be displayed.
 - Registrar's Office does not update pictures. This picture is data from student's ID card.
- Term is based on the search done in Step 4. To change term, then a new search will need to be done with the new term.

Term: Summer I 2021



Brownsville Vaquero

- Click on student name to display student card.



Brownsville Vaquero

Bio Information

Email:
 Phone:
 Gender:
 Date of Birth:
 Ethnicity:
 Race:
 Citizen:
 Citizenship:
 Emergency Contact:
 Emergency Phone:

General Information

Level:
 Class:

Brownsville Vaquero

Environmental Sciences Program
 Environmental Sciences Major
[brownsville.vaquero@utrgv.edu](#)
 956 1234567
 1234 Vaquero Lane
 Brownsville, TX 78520

- d. Last Academic Standing and overall hours and GPA are displayed.

| | | |
|--|--------------------|-------------------|
| Standing: Good Standing, as of Fall 2019 | Overall Hours: 121 | Overall GPA: 3.64 |
|--|--------------------|-------------------|

- e. Registration Notices and Holds are displayed here. Click on either **Registration Notices** or **Holds** to expand and review the notices and/or holds.

The top summary bar shows: Registration Notices: 4 | Holds: 2.

Below this, the 'Registration Notices' section is expanded, showing:

- Overall Academic Standing: Permits Registration
- Student Status: Active, Permits Registration
- Enrollment Status: Permits Registration
- Time Tickets: Not Provided - Student may register at any time.


The 'Holds' section is also expanded, showing:

- Releasable Holds: Academic Advising (with a checkbox and up arrow icon). Details: Originator: Advising Center 956-665-7120, Reason: Contact your academic advisor, From Date: 02/01/2019, To Date: 01/01/2999, Processes Affected: Registration. A 'Release' button is present.
- View Only Holds: 6 Drops out of 6 Remain (with an up arrow icon). Details: From Date: 02/25/2021, To Date: 12/31/2099, Reason: State Drop Limit.

- Advisors can release hold that is designated to advising.
 - Click on box next to Academic Advising, then click **Release**.
 - Enter a comment and click **OK**.

The dialog box is titled 'Registration Notices: 4 | Holds: 2' and 'Releasable Holds'. It contains a text input field with the text 'release the hold'. Below the input field is a warning message: 'This action cannot be undone unless you contact the Student Records Office. Select Cancel to leave the hold(s) in place.' At the bottom are 'Cancel' and 'OK' buttons.

- f. Student's biographical and general academic information is displayed.

| | |
|--|--|
| Bio Information | |
| Email: | brownsville.vaquero@utrgv.edu |
| Phone: | 956 1234567 |
| Gender: | Male |
| Date of Birth: | 03/01 |
| Ethnicity: | Hispanic or Latino |
| Race: | White |
| Citizen: | Yes |
| Citizenship: | United States Citizen |
| Emergency Contact: | Vaquero, Edinburg |
| Emergency Phone: | Not Provided |
| General Information  | |
| Level: | Undergraduate |
| Class: | Senior |
| Status: | Active |
| Student Type: | Continuing |
| Residency: | Resident |
| Campus: | Not Provided |
| First Term Attended: | Fall 2017 |
| Matriculated Term: | Not Provided |
| Last Term Attended: | Summer II 2020 |
| Leave of Absence: | Not Provided |
| Graduation Information | |
| Graduation Applications: | Active(1) |
| Advisors | |
| Advisors are not assigned for the selected term. | |

- g. Student's Primary program, Secondary program and Hours & GPA are displayed by clicking on the respective tab.

| CURRICULUM, HOURS & GPA | |
|-------------------------|----------------------------|
| Primary | Secondary Hours & GPA |
| Degree: | Bachelor of Science |
| Study Path: | Not Provided |
| Level: | Undergraduate |
| Program: | Environmental Sciences |
| College: | Sciences |
| Major: | Environmental Sciences |
| Department: | Multidisciplinary Sciences |
| Concentration: | Environment and Society |
| Minor: | Political Science |
| Concentration: | Not Provided |
| Admit Type: | Standard |
| Admit Term: | Fall 2019 |
| Catalog Term: | Fall 2019 |

| CURRICULUM, HOURS & GPA | | | |
|-------------------------|-------------|------------------------|------|
| Primary | Secondary | Hours & GPA | |
| Level | Type | Earned Hours | GPA |
| Undergraduate | Institution | 97 | 3.76 |
| Undergraduate | Transfer | 24 | 1.00 |
| Undergraduate | Overall | 121 | 3.64 |

h. REGISTERED COURSES

| REGISTERED COURSES | | | | | |
|--|---------------|-----------------------|-------|---------------------|-------------------------|
| Course Title | Details | CRN | Hours | Registration Status | Instructor |
| Rhetoric & Composition I | ENGL 1301 90L | 60257 | 3 | Web Registered | Jun Sun |
| Total Hours Registered Hours: 3 Billing Hours: 3 CEU Hours: 0 Min Hours: 0 Max Hours: 18 | | | | | |

Note: The list of courses will be dependent on term you select in Step 5b.

i. Student Profile has multiple links to select from:

| |
|------------------------------|
| Curriculum and Courses |
| Prior Education and Testing |
| Additional Links Below |
| Registration and Planning |
| View Application to Graduate |
| Final Grades |
| Academic Record |
| Degree Works |

Curriculum and Courses - Default when student clicks on Student Profile

Curriculum and Courses

| Bio Information | | CURRICULUM, HOURS & GPA | | | |
|--|--|-------------------------|-------|---------------------|-------------------------|
| Email: | brownsville.vaquero@utrovet.edu | | | | |
| Phone: | 956 1234567 | | | | |
| Gender: | Male | | | | |
| Date of Birth: | 03/01 | | | | |
| Ethnicity: | Hispanic or Latino | | | | |
| Race: | White | | | | |
| Citizen: | Yes | | | | |
| Citizenship: | United States Citizen | | | | |
| Emergency Contact: | Vaquero, Edinburg | | | | |
| Emergency Phone: | Not Provided | | | | |
| General Information | | | | | |
| Level: | Undergraduate | | | | |
| Class: | Senior | | | | |
| Status: | Active | | | | |
| Student Type: | Continuing | | | | |
| Residency: | Resident | | | | |
| Campus: | Not Provided | | | | |
| First Term Attended: | Fall 2017 | | | | |
| Matriculated Term: | Not Provided | | | | |
| Last Term Attended: | Summer II 2020 | | | | |
| Leave of Absence: | Not Provided | | | | |
| Graduation Information | | | | | |
| Graduation Applications: | Active(1) | | | | |
| Advisors | | | | | |
| Advisors are not assigned for the selected term. | | | | | |
| | | REGISTERED COURSES | | | |
| Course Title | Details | CRN | Hours | Registration Status | Instructor |
| Rhetoric & Composition I | ENGL 1301 90L | 60257 | 3 | Web Registered | Jun Sun |
| Total Hours Registered Hours: 3 Billing Hours: 3 CEU Hours: 0 Min Hours: 0 Max Hours: 18 | | | | | |

- **Prior Education and Testing** – Clicking on this option will display prior education and testing information.

Prior Education and Testing

PRIOR EDUCATION

Secondary Education

| School Name | Graduation Date | Location | GPA |
|------------------------|-----------------|-----------------------------|-------|
| Math & Science Academy | 05/01/2019 | Edinburg, TX, United States | 98.25 |

Post Secondary Education

| School Name | Degree Description/Year | Attended Dates | Reported Hours | GPA |
|---------------------|-------------------------|-------------------------|----------------|-----|
| South Texas College | No Degree Earned | 08/29/2016 - 12/18/2016 | 4 | 1 |

TESTING


Records 6

| Description | Score | Date | Source |
|-----------------------|-------|------------|-----------------|
| ACT Composite | 28 | 12/01/2016 | Test Score Tape |
| ACT English | 30 | 12/01/2016 | Test Score Tape |
| ACT Math | 26 | 12/01/2016 | Test Score Tape |
| ACT Reading | 29 | 12/01/2016 | Test Score Tape |
| ACT Science Reasoning | 27 | 12/01/2016 | Test Score Tape |
| SAT Total Score | 1270 | 06/02/2018 | Test Score Tape |


- **Registration and Planning** – Clicking on this option will open a new tab and redirect student to Registration options.
 - Select a role if prompted and click *Continue*.

Registration


What would you like to do?




Register / Drop Classes
Search and register for classes. Drop classes. View and manage your schedule.



Plan Ahead
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.



Browse Classes
Looking for classes? In this section you can browse classes you find interesting.



Browse Course Catalog
Look up basic course information like subject, course and description.

- **Register / Drop Classes** – displayed but not available for use.
- **Plan Ahead** – refer to [Using Plan Ahead](#) guide.
- **Browse Classes** – refer to [Searching for Classes in ASSIST](#) guide.
- **Browse Course Catalog** – general course search by the term selected.

- **View Application to Graduate** – Clicking on this option will open a new tab and display any graduation application information for the student.

Student » Graduation Application

Graduation Application

| | | | |
|---------------------------------------|--------------------|-------------------|--------------------|
| Graduation Application | | | |
| Name | Application Number | Request Date | Application Status |
| Brownsville Vaquero | 1 | 02/22/2021 | Active Application |
| Application Status Date 02/22/2021 | | | |
| | | | |
| Graduation Date | | Term | |
| Date | | Year | |
| 05/06/2021 | Spring 2021 | 2020-2021 | |
| | | | |
| Ceremony | | | |
| Attend Ceremony | | | |
| Yes | | | |
| | | | |
| Diploma Mailing Address | | City | |
| Street | | State or Province | Zip or Postal Code |
| 1234 Vaquero Lane | Brownsville | Texas | 78520 |

- **Final Grades** – This will open a new tab and student may view grades earned for the selected term and level.

UTRGV

View Grades (Fall 2008 to present)

Student Grades - Brownsville Vaquero

Select a Term ▼ Select a Course Level ▼

- **Academic Record** – Clicking on this option will open new tab and bring up transcript page.

Academic Record

UTRGV

Student ID

- Enter Student ID.
- Click on Continue.
- Select Transcript Level and Transcript Type to.
- Refer to guide [Viewing a Student's Unofficial Transcript](#) for more information.

- **Degree Works** – This will open a new tab and redirect student to Degree Works to review their degree progress.